



THE PLASTICS SHOW

MAY 7-11, 2018

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ORANGE COUNTY CONVENTION CENTER
ORLANDO, FL

**ON-SITE EXHIBITOR
GUIDE**

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GENERAL SHOW INFORMATION

EXPOSITION LOCATIONS AND HOURS

OCCC South Level 1 Exhibit Hall; South Level 2, Meeting Rooms: S210, S230 A/B/C/D; South Level 3, Meeting Room: S310
OCCC West Level 2 Exhibit Hall; West Level 2, Meeting Rooms: W202A/B/C, W203B/C, W204, W205, W206, W207A/B/C, W208A/B, W230, W231A, W231C, W232C

- Monday, May 7 – Thursday, May 10: 9:00AM – 5:00PM
- Friday, May 11: 9:00AM – 3:00PM

EXHIBITOR REGISTRATION AND LEAD RETRIEVAL EQUIPMENT

OCCC South, Level 2, Room S220
OCCC West, Level 1, Concourse B
OCCC West, Level 2, Lobby D

- Friday, May 4 – Saturday, May 5: 7:30AM – 5:00PM
- Sunday, May 6: 7:30AM – 4:00PM
- Monday, May 7 – Thursday, May 10: 8:00AM – 5:00PM
- Friday, May 11: 8:00AM – 2:00PM

Company personnel who are not registered as booth personnel for the show or who have not received their badge prior to move-in/move-out, may obtain a wrist band at the exhibit hall entrance work pass desk upon presentation of a company ID (i.e. business card, employee ID, etc.). The wrist band will permit entrance into the exhibit hall during move-in and move-out only.

NPE2018 POLICIES

The following policies are in effect during NPE2018:

- Your NPE2018 badge is your Expo Pass and permits entrance into the exhibit halls. Badges will not be re-issued if lost or forgotten. You will be required to pay the on-site registration fee for a badge replacement.
- If the information on your badge is incorrect, visit any registration location, and your badge will be re-issued at no charge, upon presentation of the incorrect badge.
- Individuals 14–16 years of age are permitted in the exhibit halls during show hours under the supervision of an adult with proper registration credentials.
- No one under 14 years of age is permitted on the show floor.
- Orange County Convention Center is a NON-SMOKING facility.
- No cameras or recording devices are permitted in the exhibit halls or conference sessions except when approved by NPE2018 Show Management.

- No pictures of exhibits may be taken without the permission of the exhibitor.

Student Tour Groups: NPE2018 will host student tour groups on Friday, May 11 to visit exhibitor booths who agreed to participate. These tour groups are instructed to remain in the aisles with their adult supervisor and a designated NPE representative. They may only enter a booth upon invitation by you, the exhibitor.

EMERGENCIES AND FIRST AID STATIONS

For Serious Medical Emergencies: DIAL: 9-1-1. (cardiac arrest, profuse bleeding, seizures, etc.)

For Minor Incidents/First Aid (bruises, blisters, etc.)

- Non-emergencies in the West Building,
» Notify Building Security via any house phone at **ext. 5-1119.**
- Non-emergencies in the **South Building,**
» Notify Building Security via any house phone at **ext. 5-7119.**
- Notify uniformed security personnel or paramedic, if applicable.
- Please provide detailed information regarding the incident.

First Aid Stations

First aid stations are maintained for the safety of all participants. There are two First Aid Stations, one in each building:

OCCC South Building, Med Room 6, Hall SB, Level 2, at top of escalators

OCCC West Building, Med Room 3, Level 2, outside Hall C

ADA ACCESSIBILITY

The OCCC is a wheelchair-accessible complex and follows all regulations required by the Americans with Disabilities Act (ADA). If you require an electric scooter during NPE2018, please contact Scootaround at +1.888.441.7575.

For wheelchair access between the South/North buildings and the West building, cross the Oversight Bridge for pedestrians at the West Hall A/B on Level 2 and the South Hall A on Level 2.

ATM/CASH MACHINES

For the convenience of visitors, there are ATMs and money change machines located in each lobby of the North, South and West concourses.

BUSINESS CENTERS

OCCC South, Level 2, adjacent to Room S210

- Monday, May 7 – Friday, May 11; 8:00AM – 5:00PM
- Phone: +1.407.352.2457 or email usa1124@fedex.com

OCCC West, Level 2, Hall C Lobby, across from the food court

- Monday, May 7 – Friday, May 11; 8:00AM – 5:00PM
- Phone: +1.407.363.2831 or email usa3996@fedex.com

The *FedEx Office*® offers critical business services during NPE2018. Whether you need copying, packing and shipping, or last-minute office supplies, *FedEx Office*® has you covered.

COAT AND BAG CHECK

OCCC South, Level 2 Lobby, across from Room S220

OCCC West, Level 1, A Lobby

OCCC West, Level 2, C Lobby

- Monday, May 7 – Thursday, May 10; 7:30AM – 6:00PM
- Friday, May 11; 7:30AM – 4:00PM

The fee is \$3.00 per checked item.

CATERING AND DINING AT OCCC

Centerplate is the exclusive provider of food services for the Orange County Convention Center (OCCC).

Catering: In-Booth and Meeting Rooms

- South Service Desk: +1.407.685.6500
- West Service Desk: +1.407.685.5050

Water Carts – \$1 per bottle – Cash Only

Wednesday, April 25 – Saturday, April 28:

8:00AM – 5:00PM

- West Exhibit Hall, Level 2, B2 Dock 9

Monday, April 30 – Sunday, May 6: 8:00AM – 5:00PM

Saturday, May 12 – Tuesday, May 15: 8:00AM – 5:00PM

- South Exhibit Hall, Level 1
 - » South Hall A1, near main entrance
 - » South Hall B, near main entrance
 - » North Hall A1, near main entrance
 - » North Hall B, near main entrance

- West Exhibit Hall, Level 2
 - » A2 Dock 13
 - » B2 Dock 9
 - » D1 Dock 5
 - » E2 Dock 1

Water carts will be available in the South and West Exhibit Halls offering bottled waters for \$1 per bottle – CASH only accepted.

In-Booth Pizza Delivery

Monday, April 30 – Sunday, May 6: 11:00AM – 3:00PM

- Phone: +1.407.685.5400
- Oven Baked Personal Pizzas
 - » Italian Sausage **\$11.00**
 - » Pepperoni **\$10.00**
 - » 3 Cheese **\$10.00**
 - » Bottled Water (16oz) **\$1.00**

Plan Ahead! Place a pre-order to be delivered to your booth on Monday, April 30, through Sunday, May 6, between 11:00AM and 3:00PM. **Pre-Orders accepted Monday, April 30, through Sunday, May 6, 7:00AM – 5:00PM, call +1.407.685.5400.**

Exhibitor Café and Carry-Out

OCCC West, Level 2, Room W208C

Thursday, May 3 – Friday, May 11: 7:00AM – 5:00PM

- Phone: +1.407.685.5400

The Exhibitor Café and Carry-Out allows exhibitors to purchase menu packages for carry-out or dining in. Exhibitors save the Service Charge Fees applicable to in-booth and meeting room catering orders.

Pre-Order by phone or walk in.

Exhibitor Café and Carry-Out Menu

Beverages:

Thermal Coffee Carton: **\$28.75**

- (96 oz – Makes 12 – 8 oz servings, includes condiments)
- Starbucks Regular Brew
- Starbucks Decaffeinated Brew, or
- Hot Water with Selection of (8) Herbal Teas

Cold Beverage Six Packs

- (6) Assorted Pepsi Products (20oz. bottle) **\$12.00**
- (6) Iced Teas (20oz. bottle) **\$12.00**
- (6) Bottled Aquafina Water (16.9oz. bottle) **\$6.00**

Sunrise Selections:

Baked Goods Six Pack: **\$16.75**

- (6) Assorted Bagels with Cream Cheese and Preserves
- (6) Fruit and Cheese Danish, or
- (6) Assorted Muffins with Creamery Butter

Morning Glories:

- (6) Assorted Fruit Yogurts **\$19.25**
- (6) Fruit Cup **\$16.75**
- (6) Whole Fresh Fruit **\$14.00**
- (6) Granola Bars **\$14.50**

Afternoon Meals:

Oven Baked Personal Pizzas

- Italian Sausage **\$11.00**
- Pepperoni **\$10.00**
- 3 Cheese **\$10.00**

The Mid-Day Lunch Pack: \$96.00

Assortment of (6) Sandwiches/Wraps to include:

- Sliced Turkey and Provolone Cheese
- Ham and Swiss Cheese
- Roast Beef and Cheddar Wrap
- Vegetarian Wrap
- (6) Kettle Chips
- (6) Cookies
- (6) Beverages Select from:
 - Soda, Bottled Water, or Iced Tea
- Also includes condiments, cutlery, and napkins

Move-In Dining

West Building

Wednesday, April 25 – Sunday, May 6

- Back of Hall A1 – Taste of Asia
- Back of Hall C – Arroz Con Pollo
- Dock 7 Basin – Smoke BBQ and Burgers
- Food Court “C” Central Lobby – Crepe Factory, Cubano Coffee

Friday, April 27 – Sunday, May 6

- Level 2 B4 Concourse – Ezra’s BBQ and Pita Hut Greek
- Back of Hall E2 – Taste of Asia
- D1 Lobby – Cubano Coffee

Monday, April 30 – Sunday, May 6

- In-Booth Pizza Delivery (+1.407.685.5400)
- Level 2 B1 Concourse – Hill of Beans Café
- Food Court “C” Central Lobby – Hill of Beans Kiosk

Wednesday, May 2 – Sunday, May 6

- Food Court “C” O.C. Spice Grill
- Water Hawkers

Friday, May 4 – Sunday, May 6

- Central Lobby – Taste of Asia with Poke

South and North Buildings

Monday, April 30 – Sunday, May 6

- South “B” Cypress Food Court – Ezra’s BBQ

Tuesday, May 1 – Sunday, May 6

- South “B” Cypress Food Court – Habana Grill

Wednesday, May 2 – Sunday, May 6

- South “B” Cypress Food Court – Sandwich Zone, and Papa John’s Pizza
- North “A” Palm Food Court – Ezra’s BBQ, and Papa John’s Pizza
- North “B” Dock – Taste of Asia

Friday, May 4 – Sunday, May 6

- South “A” Food Court – O.C. Spice Grill, and Tortilla Junction

Dining During Show Days:

Monday, May 7 – Friday, May 11

OSCC South Building

Level 2, North Concourse

- Café New Orleans
- Create-A-Bowl
- Crêpe Factory
- Cubano Coffee
- Nathan’s Hot Dogs
- Northside Restaurant Chef’s Table
- P.H. Nachos
- Papa John’s Pizza
- Pretzels & Lemonade
- Taste of Asia

Level 2, South Concourse

- Croissant Studio
- Cubano Coffee
- Euro Dogs (European Style Hot Dogs)
- Ezra’s BBQ
- Hill of Beans Coffee
- Pita Hut Greek
- Pretzels & Lemonade
- Sandwich Zone (Boar’s Head)
- Southside Restaurant Chef’s Table
- Taco Twist
- Taste of Asia

South Exhibit Hall, Level 1, South A Hall

- La Mia Famiglia Italian
- O.C. Spice Grill
- Panini Soup & Salad
- Tortilla Junction

South Exhibit Hall, Level 1, South B Hall

- Ezra’s BBQ
- Habana Grill
- Nathan’s Hot Dogs
- Papa John’s Pizza
- Sandwich Zone (featuring Boar’s Head)

South Exhibit Hall, Level 1, North A Hall

- Ezra’s BBQ
- Habana Grill

- Nathan’s Hot Dogs
- Papa John’s Pizza
- Sandwich Zone (Featuring Boar’s Head)

South Exhibit Hall, Level 1, North B Hall

- La Mia Famiglia Italian
- O.C. Spice Grill
- Panini Soup & Salad
- Tortilla Junction

South Exhibit Hall, Perimeter Walls

- Arroz Con Pollo
- Breaktime Café
- Café New Orleans
- Center Garden Wraps & Salads
- Create-A-Bowl
- Crêpe Factory
- Cubano Coffee
- Euro Dogs (European Style Hot Dogs)
- Ezra’s BBQ
- Häagen-Dazs Ice Cream
- Hill of Beans Coffee
- Inka House Peruvian Cuisine
- Nathan’s Hot Dogs
- Panini Soup & Salad
- Papa John’s Pizza
- Pretzels & Lemonade
- Quik Chix Rotisserie
- Starbucks Kiosk
- Steakhouse Burgers
- Taco Twist (Korean Tacos)
- Taste of Asia with Sushi
- The Carver (Prime Rib)
- Tortilla Junction

OCCE West Building

West Exhibit Hall, Level 2

- Aroma Gourmet Italian
- Arroz Con Pollo
- Boar's Head California
- Café New Orleans
- Center Garden Wraps & Salads
- Colombo Frozen Yogurt & Roasted Nuts
- Create-A-Bowl
- Cubano Coffee
- Dumpling House
- Ezra's BBQ
- Häagen-Dazs Ice Cream
- Haru Sushi Bar
- Inka House Peruvian Cuisine
- Nathan's Hot Dogs
- P.H. Chicken Fingers
- Panini Soup & Salad
- Papa John's Pizza
- Pita Hut Greek
- Pretzels & Lemonade
- Sandwich Zone (Boar's Head)
- Southern Charm Chicken & Waffles
- Taco Twist (Korean Tacos)
- Taste of Asia
- Taste of Philadelphia
- The Carver (Prime Rib)
- Tortilla Junction

West Level 1, A Lobby, Food Court "A"

- La Mia Famiglia Italian
- O.C. Spice Grill
- Panini Soup & Salad
- Smoke House BBQ (Outside on "A" Porte Cache)
- Tortilla Junction

West Level 1, B Lobby, Food Court "B"

- Ezra's BBQ
- Habana Grill
- Papa John's Pizza
- Sandwich Zone (Featuring Boar's Head)

West Level 2, Central Lobby, Food Court "C"

- Center Garden Wraps & Salads
- Cubano Café Kiosk
- Florida Fresh Market
- Hill of Beans Café Kiosk
- La Mia Famiglia Italian
- O.C. Spice Grill
- Panini Soup & Salad

West Level 2, Concourse

- Breaktime Cafe (A2 Concourse)
- Breaktime Café Cart (B2 Concourse)
- Crêpe Factory (Central Lobby Escalator)
- Crêpe Factory (E.F. Lobby Insert)
- Ezra's BBQ & Pita Hut Greek (B4 Concourse)
- Florida Citrus Grill (A4 Concourse)
- Hill of Beans Gourmet Coffee Café (B1 Concourse)
- Hill of Beans Coffee (D2 Lobby W223 Wall)
- Lil Orbit Donuts & Coffee (B4 Concourse)
- Nathan's Hot Dogs & Häagen-Dazs Ice Cream (A2 Concourse)
- Pretzels & Lemonade (A2 Concourse)
- Quik Chix Rotisserie (Overlook - A2 Concourse)
- Sandwich Zone (Boar's Head) (Overlook - A2 Concourse)
- Starbucks Coffee Kiosk (A3 Concourse)
- Taste of Asia with Poke (Central Lobby Escalator)
- Waffle Belly (A4 Concourse)
- Waffle Belly (E.F. Lobby Insert)

West Level 2, E/F Lobby,

West E/F Café

- Cubano Cafe
- O.C. Spice Grill

West Level 3, Central Lobby

- Gary Sain Café (Central Lobby 3rd Floor)
- Gary Sain Coffee Walk-up (Central Lobby 3rd Floor)

Move-Out Dining

West Building

Saturday, May 12

- Central Lobby - Hill of Beans Kiosk
- B1 Concourse - Hill of Beans Cafe

Saturday, May 12 - Tuesday, May 15

- Central Lobby - Crepe Factory
- Central Lobby - Cubano Café Kiosk
- Back Hall A1 - Taste of Asia
- Back Hall C - Arroz Con Pollo
- Back Hall C - Smoke'n BBQ Grill
- Back Hall E2 - Taste of Asia
- B4 Concourse - Ezra's BBQ
- B4 Concourse - Pita Hut Greek

South Building

Saturday, May 12

- South B Food Court - Sandwich Zone Boar's Head
- South B Food Court - Papa John's Pizza
- North A Food Court - Ezra's BBQ
- North A Food Court - Papa John's Pizza
- North B Dock - Taste of Asia

Saturday, May 12 - Tuesday, May 15

- South B Food Court - Ezra's BBQ
- South B Food Court - Habana Grill

NPE2018 HOTEL RESERVATION DESK - EXPOVISION

OCCE West, Level 2, Near Pedestrian Bridge to OCCE South/North

- Saturday, May 5; 1:00PM - 5:00PM
- Sunday, May 6; 8:30AM - 4:00PM
- Monday, May 7; 8:30AM - 5:30PM
- Tuesday, May 8 - Thursday, May 10; 9:00AM - 5:00PM
- Friday, May 11; 9:00AM - 3:00PM

Visit our official NPE2018 Hotel Reservation Office/ExpoVISION for assistance in obtaining and changing hotel accommodations for your NPE2018 hotel block.

Prior to May 5, contact the official NPE2018 Hotel

Reservation Office/ExpoVISION at:

Phone: +1.866.523.0876 or +1.703.205.2975 or

E-mail: hotels@npe.org.



OCCC West, Level 2, Room W224E

- Monday, May 7 – Thursday, May 10: 8:00AM – 5:00PM
- Friday, May 11: 8:00AM – 3:00PM

We invite all exhibitors to visit the International Trade Center to meet and explore business opportunities with international visitors and delegations in a relaxed atmosphere. Everything needed to conduct business is available in the ITC.

LOST AND FOUND

OCCC South, Level 2, Room S213

- Or call OCCC South Security Division at +1.407.685.7119

OCCC West C, Level 3, Room WB4 (across from Room W313)

- Or call OCCC West Security Division at +1.407.685.1119

NPE2018 visitors may inquire about or report lost items to one of the above-listed Security locations. In turn, please deliver items found to any of the above locations.

MEDIA ROOM

OCCC West, Level 3, Room W304A

- Sunday, May 6; 9:00AM – 5:00PM
- Monday, May 7; 9:00AM – 6:00PM
- Tuesday, May 8 – Thursday, May 10; 8:00AM – 6:00PM
- Friday, May 11; 8:00AM – 4:00PM

The Media Room will showcase exhibitor press kits which may be dropped off on Saturday, May 5, between 11:00AM and 2:00PM and during the hours above only. Members of the media will have access to exhibitor press kits, news releases and other company information. The Media Room only allows access to individuals with media credentials; however, exhibitors may check with Media Room staff during the show to determine if their press kits need to be replenished.

PARKING AT OCCC

Designated parking areas are available at OCCC. Parking areas are listed on overhead electronic signage on International Drive and the surrounding area.

New this year, a reduced parking fee of \$10.00 per entry will be offered at the parking garage located on Destination Parkway. This garage has easy access if you are coming from US-528 and provides a free shuttle to take you to/from both the West and South concourses. To access from US-528, take International Drive to Destination Parkway and turn right, look for the white parking garage on your right (across from Hilton's main entrance).

All parking at the OCCC is available on a first-come, first-served basis, including disability permit parking. The fee for parking at the West and North/South lots is \$15.00 per car per entry and \$25.00 for oversized vehicles (i.e. buses) per entry.

OCCC West Concourse Parking Lot

Accessed via Exhibit Way (north entrance), Convention Way (south entrance) or West Entrance Drive off Westwood Boulevard.

OCCC North/South Concourse Parking Lot

Accessed by Universal Boulevard (north side) or International Drive (south side).

Destination Parkway Parking Garage

Located two blocks west on Destination Parkway off International Drive – OCCC offers complimentary shuttle service between this off-site parking lot and OCCC. This lot is offered at a reduced rate of \$10.00 per entry. Quick on and off access to/from US-528.

RESTAURANT RESERVATIONS AND GUEST SERVICES

OCCC South Concourse Level 2 (South A Entrance)

OCCC West B Lobby Level 1 (across from Registration)

OCCC West C Lobby Level 2 (around corner from FedEx Office)

- Monday, May 7 – Thursday, May 10; 8:00AM – 5:30PM
- Friday, May 11; 8:00AM – 3:30PM

Visit Orlando staff are available to assist you with local restaurant selections, reservations and entertainment options while visiting NPE2018.

TRANSPORTATION AND SHUTTLE BUS SERVICE

NPE2018 Shuttle Bus Service for NPE2018 Hotels:

Monday, May 7 – Thursday, May 10:

- Morning Service: 7:00AM – 10:30AM
- Afternoon/Evening Service: 3:30PM – 6:30PM

Friday, May 11:

- Morning Service: 7:00AM – 10:30AM
- Afternoon/Evening Service: 1:30PM – 4:30PM

NPE2018 provides FREE shuttle bus service between the NPE2018 hotels and Orange County Convention Center's (OCCC's) South and West Buildings. Your NPE2018 badge entitles you to this unlimited free shuttle bus service.

Please check with your hotel doorman, the front desk, or review the NPE2018 shuttle bus information sign located in your hotel lobby for the shuttle boarding location for your hotel.

Please note: Shuttle bus service does not stop at every hotel. Your hotel may be on a route, but your hotel's boarding location may be at a neighboring hotel or a centralized location. All NPE2018 hotels will have a lobby sign noting the pick-up and drop-off locations for their hotel.

Transportation/shuttle bus signs within OCCC will direct you to pick-up locations for your hotel.

NPE2018 Shuttle Bus Service for OCCC West/South/North:

OCCC West to South: *Front of West Building Hall C Entrance*

OCCC West to North: *Front of West Building Hall C Entrance*

OCCC South to West: *Front of South Building Hall B Entrance (under Hilton walk-over bridge)*

OCCC North to West: *Front of North Building Hall A Entrance*

- Monday, May 7 – Thursday, May 10: 7:00AM – 6:30PM
- Friday, May 11: 7:00AM – 4:30PM

Taxi, Taxi App and Personal Vehicle Pick-up/Drop-off

OCCC South, *South Building Halls B Entrance outside lane*

OCCC West, *West Building Halls A/B Entrance outside lane*

The pick-up and drop-off locations above are designated for taxi, taxi app pick-ups (i.e. Uber, Lyft, etc.) and personal vehicles. The taxi fare between OCCC and the Orlando International Airport is approximately \$37 one way. Uber and Lyft fares may vary.

Mears Motor Shuttle Airport Service

OCCC South Concourse, *Hall A/B, outside across from the bus lane*

OCCC West Concourse, *Hall C, curbside*

Mears Transportation, the NPE2018 Official Transportation Contractor, offers shuttle service between OCCC/Orlando Hotels and the Orlando International Airport. Mears Motor Shuttle also services the OCCC in addition to the hotels. Pick-up areas at the convention center are located at OCCC West Hall C and South Hall A/B.

For return transfers, please call +1.800.759.5219 or +1.407.423.5566 to make your reservation. Plan to allow three hours prior to your flight time for your transfer to the airport. Upon making your return reservation, the agent will confirm location and pick-up time.

Charter Bus, Limousine, Van Pick-up/Drop-off

OCCC South: *Bus lane on Convention Way (enter from International Drive)*

OCCC West: *West Entrance (enter from Westwood Boulevard)*

For individuals who have made prior reservations, limousines and vans will be allowed to stand by for a short period of time at the above-listed locations.

I-RIDE Trolley

Taking an I-RIDE Trolley is one of the most convenient and least expensive ways to explore the International Drive Resort Area. The I-Ride Trolley has pick-up and drop-off points in front of the Hyatt Regency Orlando Hotel on I-Drive and in front of the Rosen Centre Hotel.

WI-FI SERVICE

Complimentary Wi-Fi is available within the OCCC's main entrances, business centers, all concourses and permanent food courts. If your booth requires an expanded Wi-Fi network, please call the Smart City team at +1.407.685.2000 or e-mail: allocccssr@smartcity.com.

EXHIBITOR SERVICES

EXHIBITOR SERVICE CENTERS

There are three (3) Exhibitor Service Centers. FREEMAN, OCCC Utilities, Smart City Telephone and Internet, Audio Visual, Computers, Floral and Plant and Recycling Services may be ordered at the service centers.

- West Building, Room W209, Level 2
Phone: +1.407.685.5050
- South Building, Room S230, Level 2
Phone: +1.407.685.6500
- North Building, Room N220A, Level 2
Phone: +1.407.685.6501

FREEMAN CONCIERGE ÉLITE

Download the FREEMAN Concierge Élite app from the Apple App Store, Google Play or Windows App Store (search for Concierge Élite) or visit www.freemanco.com/solutions/mobile to learn more.

This will give you the ability to:

- Submit requests for services
- Request shipping labels
- View previous and current orders
- Receive empty return notifications
- Sign up for freight notifications
- Express checkout of the show

RECYCLING PROGRAM

Plastics Industry Association, Inc. will offer a full-service program to recycle plastic scrap generated during NPE2018. We encourage your participation in establishing an effective and economical waste reduction/recycling plan for NPE2018. If your company plans to run machinery and has not made prior arrangements, please visit the Exhibitor Service Center to make arrangements.

SMART CITY – TELEPHONE AND INTERNET SERVICE

The Orange County Convention Center (OCCC) has partnered with the four major domestic cellular carriers, Verizon Wireless, AT&T, Sprint and T-Mobile. These carriers have provided enhanced cellular coverage throughout the OCCC. Complimentary Wi-Fi is available within OCCC's main entrances, business centers, all concourses and permanent food courts. If your booth requires an expanded Wi-Fi network, please visit the Exhibitor Service Center or contact a Smart City Customer Service representative at +1.407-685-2000.

OCCC AND SHOW GUIDELINES

COLUMNS

If a column containing fire hose cabinets, fire strobe light warnings, and/or fire alarm pull stations is located within an Exhibitor's booth, Exhibitor must follow OCCC facility regulations and fire and safety regulations requiring that fire safety supports be visible and accessible at all times. To view columns with fire cabinet, fire strobe light warnings, and/or fire alarm pull stations, visit www.npe.org/exhibit, click on View Live Floor Plans.

FIRE HOSE CABINETS, ALARMS AND EXITS

Firefighting and emergency equipment may not be hidden or obstructed, including fire extinguishers, strobes, fire hose cabinets and standpipes. All emergency exits, hallways and aisles leading from the OCCC must be kept clear and unobstructed. Fire lanes must be maintained at all times on the loading docks (also see Columns).

HAZARDOUS AND PROHIBITED MATERIAL

Exhibitors shall not bring upon the premises of the OCCC any exhibit, equipment, product, material or vehicle that, in the judgment of Show Management or the OCCC, would be, or might be, dangerous to persons and/or property and/or otherwise incompatible with the structure, systems, and furnishings of the OCCC. Hazardous chemicals and materials, including, but not limited to, pesticides, herbicides, poisons, flammable and combustible liquids, hazardous gases, and chemicals (including oxidizers) are prohibited inside the OCCC.

Compressed inert gases may be used provided the vessels are stored in a safe manner. Demonstrations involving inert gases must comply with all federal and local regulations. Gasoline, kerosene, diesel fuel, combustible gases, or other flammable liquids may not be stored (permanently or temporarily) in the OCCC during the show or during move-in and move-out. Exhibitors will be responsible for removal of hazardous waste and must comply with all applicable federal, state, and local regulations. Hazardous waste includes materials that are ignitable, corrosive, reactive, toxic, or biohazards.

HYDRAULIC OIL

Hydraulic oil is permissible provided Show Management has been notified of the quantity and anticipated delivery date to the exhibit floor based on the scheduled move in/out dates provided by Show Management. Exhibitors are not permitted to place containers of hydraulic oil in the aisles during installation or dismantling periods of the show. The aisles must be kept clear for the specific use of material handling trucks and equipment and the safety of others.

MACHINERY/EQUIPMENT PLACEMENT

No height limitation (other than ceiling height limitations of the exposition halls) shall apply to machinery or equipment placed in position comparable to actual utilization for industrial purposes. All machinery and/or demonstration equipment, including operator's position, must be located 1' / .304M from the aisle line.

SAFETY: MACHINERY, ROBOT, EXHIBIT

Exhibitor is solely responsible for compliance with national, state, and local laws and regulations in the provision and maintenance of adequate safety devices and conditions for the installation and operation of machinery and equipment displays. Robots designed for collaborative operation shall provide a visual indication when the robot is in collaborative operation and shall comply with one or more of the requirements listed in ISO 10218-1 section 5.10.2 to 5.10.5. The power and force limiting function of the robot shall be in compliance with ISO 10218-1 section 5.4. If any parameter limit is exceeded, a protective stop shall be issued. For questions regarding collaborative robots refer to ISO/TS 15066 which contains valuable guidance on risk assessment for the integration of collaborative robots. All displays, exhibit materials and equipment must be reasonably located and protected by safety guards and fireproofing to prevent fire hazards and accidents. Adequate fencing and/or shielding of all operating machinery displays shall be installed to prevent attendees from coming into contact with the operating machinery and/or its movement by reaching over, under or around such protection.

SECURITY

Security is a prime concern of show management, contractors and exhibitors. The OCCB is a public building – it is critical that exhibitors strive to safeguard their investment. Place items in locked containers or take items from the hall with you at night. Consider hiring an overnight booth guard to protect valuables left in booth. Missing items or property damage should be reported to the show security office as soon as possible. On-site show security offices are located in rooms; West Level 3, Room B4 and South Level 2, Room S213.

KEEP ATTENDEES UP-TO-DATE AND ENGAGED!

Tell NPE2018 attendees about special events or specific pieces of the NPE program that you're excited to be a part of. Tag us and use #NPE2018!

 @plasticsindustry

 @PLASTICS_US

 Plastics Industry Association

SOCIAL MEDIA QUICK TIPS:

- 1. Surprise your audience.** Tell your community something they don't know —or show them something they've never seen. Sharing teasers online will create interest, which you can then use as a springboard to talk about the new and exciting things you'll be unveiling/showcasing at NPE.
- 2. Use a variety of social networks.** Facebook and Twitter are great, but don't forget about the others like LinkedIn or YouTube!
- 3. What's happening?** Tell NPE2018 attendees about special events that will take place at your booth. Are you unveiling a new product? Do you have live demonstrations scheduled? Let attendees know why (and exact times) they need to visit your booth to participate.

UNION JURISDICTION

To help you understand the jurisdiction the various unions have, we ask that you read the following:

EXHIBIT INSTALLATION AND DISMANTLING

Currently we have an agreement with the Local IATSE Union to provide labor for display erection and dismantling. Full time employees of the exhibiting companies, however, may set their own exhibits without assistance from this local. Any labor services that may be required beyond what your regular full-time employees can provide may be rendered by the Union. Labor can be ordered in advance by returning the Display Labor form, or at show site, at the service desk.

MATERIAL HANDLING

Exhibitors may hand-carry their own materials into the exhibit facility. The use or rental of dollies, flat trucks and other mechanical equipment, however, is not permitted. FREEMAN will control access to the loading docks in order to provide for a safe and orderly move-in/out. Only full-time employees of the exhibiting company will be allowed to hand-carry items. Unloading or reloading at the dock of any and all contracted carriers will be handled by FREEMAN.

SAFETY

Standing on chairs, tables, or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. FREEMAN cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, please order labor on the Display Labor order form and the necessary ladders and tools will be provided.

TIPPING

FREEMAN requests that exhibitors do not tip their employees. They are paid at an excellent wage scale denoting a professional status, and we feel that tipping is not necessary. This applies to all employees. Any request for such should be brought to the attention of a FREEMAN representative at the service desk or correspondence may be directed to the attention of the General Manager at the local office address.

CONTACTS

Exhibitor Service Centers Locations and Hours:

OCCC West Building, Level 2, Room W209
OCCC South Building, Level 2, Room S230
OCCC North Building, Level 2, Room N220A
• Wednesday, April 25 – Friday, May 18:
8:00 AM – 5:00 PM Daily

Visit the Exhibitor Service Centers for all services or contact as noted below.

Audio-Visual – FREEMAN A-V:

• Email: Gladys.Nelson@FreemanCo.com

Business Center Services:

OCCC South, Level 2, adjacent to Room S210
• Phone: +1.407.352.2457
• Email: usa1124@fedex.com

OCCC West, Level 2, Hall C Lobby, across from the food court

• Phone: +1.407.363.2831
• Email: usa3996@fedex.com

Catering – Centerplate

In-Booth and Meeting Rooms:

• South Service Desk: +1.407.685.7082
• West Service Desk: +1.407.685.5081
• North Service Desk: +1.407.685.7080

Exhibitor Café and Carry-Out and Pizza Delivery:

• West Building, Level 2, Room W208C
• Phone: +1.407.685.5400

Computer/Technology Rentals – Datasis:

• Phone: +1.847.489.9932
• Email: exhibits@datasis.com

Event Planning and Car Service – Hello-Florida/Mears:

• Amie Garrett, phone: +1.407.674.3026
• Email: agarrett@hello-dmc.com

Floral and Plants – Floral Exhibits:

• Dave Grilli, phone: +1.773.277.1888
• Email: dave@floralexhibits.com

FREEMAN General Services Contractor Exhibitor Service Centers:

• West Building, Level 2, Room W209
Phone: +1.407.685.5050
• South Building, Level 2, Room S230
Phone: +1.407.685.6500
• North Building, Level 2, Room N220A
Phone: +1.407.685.6501
• Email: FreemanOrlandoES@FreemanC.com

FREEMAN Concierge Élite Program:

- www.freemanco.com/solutions/mobile

Housing/Hotels – Expovision:

- Prior to May 5: Phone: +1.703.205.2975 or +1.866.523.0876
- Email: hotels@npe.org

International Shipping – Schenker, Inc.:

- Phone: +1.847.954.6695
- Email: NPE2018@dbsschenker.com

Internet/Telecommunication Service – Smart City:

- Phone: +1.407.685.2000
- Email: Allocccsr@smartcity.com

Lead Retrieval Equipment – CDS:

Visit Registration Areas:

- South, Level 2, Room S220
- West, Level 2, B Concourse
- West, Level 2, D Hall Lobby

Orange County Convention Center (OCCC)

- Utilities, Electric, Plumbing:
- Email: Exhibitor.services@occc.net

Recycling Services:

- Phone: +1.813.404.6800
- Email: PaulB@cprinc.net

Security – Century Security (Booth Guard Duty):

- Phone: +1.407.226.1168
- Email: info@centurytradeshow.com



THE PLASTICS SHOW

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